

GILLINGHAM CARNIVAL 2025 ~ *Grand Illuminated Evening Procession*
Saturday 4th October - ENTRY FORM - Please PRINT answers to all questions

Title of Entry..... Class.....
For information on Classes see page 3

Entered By.....

Responsible Person (see Rules & Conditions of Entry 10).....

Address.....

Post Code.....Tel No..... E-mail

Bank details for payment of appearance money (excluding Trade):

Bank

Name of the Account

Sort Code: Account Number:

Do you have suitable up to date insurance for your entry? ... YES / NO

Does your entry include a motorised vehicle? ...YES / NO

Do you have a current VSO for your entry (if applicable) & is it properly adhered to? ... YES / NO / NA

Please check on the Avon and Somerset Constabulary website for guidance on VSO requirement.

<https://www.avonandsomerset.police.uk/advice/vehicles-and-roads/vehicle-special-order-for-carnivals/>

Overall Length of Entry (metres) Overall Height of Entry (metres)

No entry is to exceed 5.5m in height (approx. 18ft), due to overhead wires, and 30m in length (98ft 6ins).

Gillingham Entry? YES / NO (50% of members live in SP8 Postal District)

Gillingham Youth Organization? YES / NO (Organisation is based in Gillingham)

Do you wish to be judged for Best Dressed Driver award?YES / NO

Any entry that qualifies for other Special Awards will automatically be included for judging.

Does your entry have music? YES / NO

Does your entry have lighting? YES / NO

Wessex G.P. Circuit Entry? YES / NO

Please note: Carnival Royalty are accepted into the procession by invitation only.

Declaration

I have read and understood the rules and conditions of entry and agree to abide by them.

I will ensure that all members of the entry are made aware of the rules and conditions of entry and abide by them.

I have the required insurance cover for the entry, which will be valid on carnival day.

I confirm that a Risk Assessment has been carried out for the entry and its requirements implemented.

I have read & understood the Privacy Notice (page 4) and agree to my data being retained and used.

Signed..... PRINT Name..... Date

For Entries under the age of 18 years the form must be signed by a parent or guardian.

PLEASE RETURN ENTRY FORM (page 1) and RETAIN pages 3 – 6 for information

To: Gillingham Carnival Procession Secretary, Kath Outram, 4 Palace Road, GILLINGHAM, SP8 4PQ

Tel. 07732 434 295

e-mail: koutram@gmail.com

BY SATURDAY 13th September 2025 OR BEFORE IF POSSIBLE

FOR RULES AND CONDITIONS OF ENTRY see page 5

Don't forget to order your tickets for the Carnival Night Trophy Presentation Disco

At RiversMeet, Hardings Lane, Gillingham SP8 4HX

Under 5's free but must have a ticket in advance

Tickets available in advance only – First come first serve – No Entry without Ticket

Number of Tickets _____ @ £2 = £_____

Payment by BACS ☐ **Date of payment:**

Cheque or Cash enclosed ☐

Cheques payable to Gillingham Carnival Committee

Bank details for BACS payments.

Bank: Lloyds

Name of Account: Gillingham Carnival Committee

Sort Code: 30-93-45

Account Number: 00138321

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For double-sided printing

GILLINGHAM CARNIVAL 2025 ~ Saturday 4th October

Grand Illuminated Evening Procession CLASSES

If you are uncertain which class to enter please consult the Procession Secretary

Class	Description	Trophies	Appearance Money
1	Wessex GP Circuit Entries - Tableaux Float	Gillingham Council Trophy	£135
2	Wessex GP Circuit Entries - Feature Float	Jubilee Cup	£135
3	Wessex GP Circuit Entries - Comic Float	Lee Hacker Cup	£135
4	Wessex GP Circuit Entries – Juvenile Float - Comic, Tableaux or Feature	Walter Bridle & Stanley Maidment Memorial Trophy	£135
5	Wessex GP Circuit Entries – Adult Non-VSO Float	Newbury Trophy	£70
6	Wessex GP Circuit Entries – Juvenile Non-VSO Float	Chantry Trophy	£70
7	Decorated vehicle with or without Adult Walkers OR Undecorated vehicle with Adult Walkers	Phil Bailey Memorial Cup	£60
8	Decorated vehicle with or without Juvenile Walkers OR Undecorated vehicle with Juvenile Walkers	The Mary Bailey Trophy	£60
9	Wessex GP Circuit Entries - Decorated Trolley (Hand Drawn)	Shreen Trophy	£40
10	Walking Group – Adult	Chamber of Commerce Cup	£25
11	Walking Group – Juvenile	Committee Shield	£25
12	Walking - Pair – Adult	The Wurzel Cup	£25
13	Walking - Pair – Juvenile	Royal British Legion Cup	£25
14	Walking - Individual - Adult	Linda Knox Deputy Mayor Cup	£25
15	Walking - Individual – Juvenile	Ron Weeks Memorial Cup	£25
21	Non-Wessex GP Circuit - Tableaux or Feature Float	Fred Brown Memorial Cup	£135
22	Non-Wessex GP Circuit - Comic Float	Ann Padfield Memorial Cup	£135
23	Non-Wessex GP Circuit – Juvenile Float - Comic, Tableaux or Feature	Bernard Cole Memorial Cup	£135
24	Non-Wessex GP Circuit – Adult Non-VSO Float	Claypitts Trophy	£70
25	Non-Wessex GP Circuit – Juvenile Non-VSO Float	Kingscourt Trophy	£70
26A	Non-Wessex GP Circuit – Decorated Hand Drawn Trolley with 2 or more pushers/pullers	Les Luffman Memorial Cup	£40
26B	Non-Wessex GP Circuit – Decorated Hand Drawn Trolley, Cycle or Pram with 1 pusher/puller only	Gylla Trophy	£40
27	Decorated Trade – Vehicle	WeDoVans.com Trophy	Nil
28	Majorettes & Dance Teams	The Majorette Trophy	£15
29	Oddities (for entries that do not fit any other class)	Oddity Trophy	£25

- Any entry that includes a mixture of adult and juvenile participants must enter the appropriate **Adult Class**.
- Juveniles – to be classed as a juvenile you must be under 18 years old on 1st September.
- Juvenile Entrants must be accompanied by a suitable number of adult parents or guardians who are not in costume.

Wessex GP Circuit Classes should conform to the criteria laid down in the current Wessex GP Circuit Competition Rules.

Classes 10 & 11 – Walking Groups should have a minimum of 3 participants.

Classes 21, 22 & 23 – Non-Wessex GP Circuit Floats should have a minimum of 6 participants on board excluding the driver, must comply with current VSO requirements and have suitable insurance.

Classes 24 & 25 – Non-Wessex GP Circuit Non-VSO Floats should have a minimum of 4 participants on board excluding the driver, must comply with the current VSO Exemption Rules and have suitable insurance.

To comply with VSO Exemption Rules this should be a single decorated unit not more than 2.55 metres wide (approx. 8ft 4ins) and not charging membership or other fees.

They would still need to comply with all the Construction and Use Regulations that apply to all road going vehicle and trailers.

Class 26 – Non-Wessex Decorated Hand Drawn Trolley may have two or more pushing/pulling the trolley.

Class 26A – Non Wessex Decorated Hand Drawn Trolley, Cycle or Pram may have only one pushing/pulling the trolley.

Class 28 – Majorettes & Dance Teams – Must not hold up the procession to display or counter-march.

Gillingham Carnival Procession Secretary, Kath Outram, 4 Palace Road, GILLINGHAM, SP8 4PQ

Tel. 07732 434 295

e-mail: koutram@gmail.com

Results will be posted on the Gillingham Carnival website www.gillinghamcarnival.org.uk on Monday 6th October

GILLINGHAM CARNIVAL 2025 ~ Saturday 4th October

Entry Numbers and any further details will be sent out after 1st September.

If not received by 27th September please contact the Procession Secretary

Gillingham Carnival entry numbers start with the letter G.

Please note your Entry Number does not indicate your position in the procession.

Assemble from 4pm at Brickfields Business Park Move-Off 7.15 pm Judging En-Route

Majorettes Assemble at Brickfields Industrial Estate Move-Off approximately 7.00pm

Trophy Presentation Disco ~ Carnival Night from 8.45pm - midnight

At RiversMeet, Hardings Lane, Gillingham SP8 4HX

Tickets £2 in advance only. Under 5's free but must have a ticket in advance.

If buying tickets in bulk please ensure that they are distributed to members of your group before the event.

You will only be allowed entry if you have a ticket to hand to the door guard.

Results will be posted on the Gillingham Carnival website www.gillinghamcarnival.org.uk on Monday 6th October

Privacy Notice

The data you have provided will be used by the committee for purposes only in connection with the running of Gillingham Carnival. Data is stored on computer, memory stick &/or in a ledger and will be provided to committee members when it is needed to facilitate the running of the carnival.

Your data will not be shared with anyone outside of the committee without your prior consent.

You can request a copy of any of your data that we hold.

Your details can be amended or removed from our stored records within 28 days of a written request to:

Gillingham Carnival Procession Secretary, Kath Outram, 4 Palace Road, GILLINGHAM, SP8 4PQ

Appearance Money & Trophies

- Appearance Money will be paid by BACS to entrants as per the list on page 3.
- All classes will be judged for 1st, 2nd & 3rd places (No prize money)
- Trophies will be awarded for 1st place in all classes.
- Trophies are to be returned by 30th June of the following year.
- If trophies are damaged do not attempt repairs - Return to the Trophy Officer ASAP
- Trophy Engraving: Winners may have their name & the year engraved on trophies at their own expense EXCEPT for the Best in Carnival Cup and Best Gillingham Entry Cup, which Gillingham Carnival Committee will have engraved at their expense.

Special Awards

Best in Carnival	Best In Carnival Cup
Best Gillingham Entry	Challenge Cup
Best Gillingham Entry (excluding Carnival Clubs)	Mary Bridle & Angela Ball Rose Bowl
Best Gillingham Youth Organization	Youth Cup
Best Comic Entry – Float OR Masquerader	Secretary's Cup
Most Original Entry	The Bayjays Trophy
Best Construction – Floats	David Fry Memorial Cup
Best Lighting Effect – Floats	Kevin Cross Memorial Cup
Best Lighting Effect – Masqueraders & Trollies	The Bailey Family Trophy
Best Dressed Driver	The David Webber Cup
Best Costumes – Motorised Entries (1-8 & 21-25)	Carol Cake Memorial Cup
Best Costumes – Walking Entries Adult (Classes 9,10,12,14 & 26)	Ron Cake "60 years in Carnival" Cup
Best Costumes – Walking Entries Juvenile (Classes 9,11,13 & 15)	Heron Family Cup
Best Dressed Collector	The Angela Ball Memorial Cup
Best Band	The Gerald Bird Shield

GILLINGHAM CARNIVAL 2024 ~ Saturday 4th October

Grand Illuminated Evening Procession

RULES & CONDITIONS OF ENTRY

- 1) All Entry Forms to be returned by Saturday 13th September, late entries accepted at the discretion of the Procession Secretary.
- 2) All persons enter the procession at their own risk.
- 3) Gillingham Carnival Committee accepts no liability for any injury, loss or damage to persons or property at this or any other event organised for or by them.
- 4) It is the responsibility of entrants to safeguard any children or vulnerable adults who may be part of their entry.
- 5) It is the responsibility of entrants to ensure any licence required is obtained eg The Music Licence from PPL PRS.
- 6) It is the responsibility of entrants to ensure appropriate insurance cover is obtained for their entry.
- 7) It is the responsibility of entrants to obtain a VSO as appropriate and to ensure that it is properly adhered to. Please check on the Avon and Somerset Constabulary website for guidance on VSO requirements.
<https://www.avonandsomerset.police.uk/advice/vehicles-and-roads/vehicle-special-order-for-carnivals/>
- 8) No entry is to exceed 5.5m in height (approx. 18ft), due to overhead wires, and 30m in length (98ft 6ins).
- 9) Entries must be for the class that is applicable. Entries that are entered into an incorrect class may be transferred to a more appropriate class or disqualified, either before or after judging takes place. The Procession Secretary's decision will be final in this respect. Every effort will be made to notify the entry but this may not always be possible.
- 10) One person over 18 years old is to be authorised and named as the Responsible Person, and will be responsible for all participants. The Responsible Person must ensure that all participants connected with the entry are aware of the Rules and Conditions of Entry.
- 11) No alcohol is to be carried on or with the Entry or to be consumed by entrants.
- 12) No articles are to be thrown from floats/vehicles. Distribution of articles must be by walkers only.
- 13) No animals or livestock of any kind will be accepted as an entry or part thereof.
- 14) Entries must be in the assembly area by 6.00pm, no vehicles will be admitted after this time.
- 15) Entries may arrive at the Assembly Area from 4.00pm, if entries arrive before this time they may have to be moved into the correct position.
- 16) Entries should check-in with the Assembly Marshals on arrival at the Assembly Area. This is a safety requirement and also helps with marshalling arrangements.
- 17) Marshals Instructions – please obey marshals' instructions; they may not have time to explain the whys and wherefores but all decisions are made for the good of the carnival as a whole. Public and participant safety is their prime concern at all times.
- 18) If an Entrant's arrival is delayed please contact the Chief Marshal, Tim Kingsmill on 07507 679 410 or Carnival Chairperson, Mary Bailey on 07518 071 092 or Procession Secretary, Kath Outram on 07732 434 295 and every effort will be made to include you in the procession.
- 19) If an Entrant is unable to attend please notify the Procession Secretary ASAP.
- 20) Entries must stay in the position allocated at the Assembly Area until called into procession order by a Marshal.
- 21) A START sign will be displayed. The route will be broken up into sections so that judging can be done fairly, please be aware of Judges En-route.
- 22) Entrants must not approach the judges in order to discuss or dispute the judgment.
- 23) If the Procession halts for more than 2 minutes judging will be suspended to allow entrants to rest.
- 24) Entries must make every effort to keep up with the flow of the procession to avoid undue gaps appearing in the procession.
- 25) In the event of emergency Entries should pull over to the left hand side to allow emergency vehicles to pass.
- 26) Vehicle breakdowns should be reported to the nearest Marshal without delay.
- 27) At the end of the route a FINISH sign will be displayed after which **Entries must proceed as far as possible into the Dispersal Area.** Those wishing to dismantle should go as far as possible into the dispersal area before pulling over to the left hand side so allowing others to pass. Do not block the roadway as this can cause hold ups which tailback and hold up the Procession on the route itself.
- 28) Entries disregarding rules and conditions of entry will be reported to the Procession Secretary or Chief Marshal, which may result in points being deducted or disqualification and removal from the procession.
- 29) Gillingham Carnival Committee reserves the right to refuse or remove any entry.
- 30) Trophies are to be returned by 30th June of the following year.
- 31) Lost or damaged Trophies will be repaired or replaced as appropriate by Gillingham Carnival Committee and the winning entrant charged for the repair or replacement. Do not attempt to repair damaged trophies yourselves.

THANK YOU FOR YOUR ENTRY --- ENJOY YOURSELVES --- HAVE A SAFE CARNIVAL

GILLINGHAM CARNIVAL 2025 ~ Saturday 4th October

Grand Illuminated Evening Procession

JUDGING CATEGORIES

FLOATS				
Costume & Make Up	Lighting	Construction & Decoration	Suitability of Music	Tableaux Effect, Feature Routine OR Comic Effect depending on class

DECORATED VEHICLE WITH OR WITHOUT WALKERS				
Costume & Make Up	Lighting	Construction & Decoration	Suitability of Music	Originality & Entertainment Value

DECORATED TROLLEY (HAND DRAWN)				
Costume & Make Up	Lighting	Construction & Decoration	Suitability of Music	Originality & Entertainment Value

WALKING GROUPS, PAIRS & INDIVIDUALS				
Costume	Make Up	Lighting	Presentation	Overall Effect

MAJORETTES & DANCE TEAMS				
Costume & Make Up	Music	Routine	Timing	Leader / Mace Bearer

ODDITIES				
Costume & Make Up	Lighting	Decoration	Presentation	Overall Effect